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**Mano a Mano
Family Resource Center Foundation, Inc.**

● ● ● | **Annual Report**

2004-2005



Embracing our differences!

We foster a community where every member enjoys mutual respect and understanding of its cultural diversity.



Mano a Mano Family Resource Center
6 E. Main Street
Round Lake Park, IL 60073

Phone: 847-201-1521 English
847-201-1522 Spanish

Fax: 847-201-1524

● ● ● | Mission

Mano a Mano's mission is to provide resources to improve the quality of living of the culturally diverse Greater Round Lake Area community.

● ● ● | Core Values

We believe that:

Services provided by Mano a Mano are critical to the quality of life for the Latino population of the Greater Round Lake Area.

A committed Board of Directors is the foundation upon which the sustainability of the Center must be built.

The diversity of cultures, gender, backgrounds, and abilities is a strength that can benefit the Greater Round Lake Area.

All members of the community should be welcomed and integrated into the local society.

Committed staff and sufficient resources are necessary to ensure the success and continuance of Mano a Mano.

The worth of Mano a Mano is evidenced by the continued need for expanded programs and services.

● ● ● | Mano a Mano has a new home....

Success in motion! Mano a Mano Family Resource center served 400 clients during its inaugural year 2000. This year we served more than 5,000 community members and the need keeps growing.

Because we keep growing our move is necessary as the mover move will bring more jobs to the community. Hopefully, more jobs mean more revenue, a better standard of living and health and less crime.

Many of our clients have contributed to our Capital Campaign Fund, and we are proud to announce that 100% of our staff and board of directors have also contributed to our new home.

The Mano a Mano Board of Directors would like to thank all of those that have worked so hard with us for our new home. We are truly blessed to have such dedicated and wonderful supporters.

- ◆ Richard Nakon, Esquire
- ◆ Architects, Arthur Jakl and Bob McGowan
- ◆ Bruce Johnson for supervising our remodeling
- ◆ Home Depot Stores of Gurnee, Mc Henry, Round Lake Beach, Vernon Hills, and Volo for making a difference in our community
- ◆ The hundreds of clients, community members, and our staff that have donated to our Capital Campaign



Balance Sheet

ASSETS

Current Assets	
Cash	94,556.02
Savings Account	26,035.18
Accounts Receivable	
Grants Receivable	1,140.61
Total Current Assets	121,731.81
Fixed Assets	
Office Equipment	3,321.77
Computers	12,414.00
Donated Equipment	1,400.00
Donated Computers	4,100.00
Total Fixed Assets	21,235.77
Accumulated Depreciation	
Office Equipment	-1,437.00
Computers	-1,240.00
Donated Equipment	-700.00
Donated Computers	-2,050.00
Total Accumulated Depreciation	-5,427.00
TOTAL ASSETS	137,540.58

LIABILITIES & EQUITY

Current Liabilities	
Accounts Payable	-7,618.79
Total Current Liabilities	-7,618.79
Total Liabilities	-7,618.79
Equity	
Unrestricted net assets	89,653.00
Retained Earnings	-34,978.66
Temporary Restricted net asset	7,704.00
Net Income	82,781.03
Total Equity	145,159.37
TOTAL LIABILITIES & EQUITY	137,540.58



MESSAGE FROM THE BOARD PRESIDENT

Thanks to the dedication, commitment, and hard work of our board, executive director, staff, volunteers, community partners, supporters and donors, it is with great pride for us to report that we finished last year with a number of significant accomplishments! Our programs are growing exponentially due to overwhelming demand, exceptional instruction, a family environment, and the reputation and trust Mano a Mano has earned. We ended the year with a solid foundation and focus on strategic planning, acquisition of a new, improved, and larger facility, and a commitment to meet the current and future needs of the Round Lake Area.

Since its inception nearly 5 years ago, Mano a Mano Family Resource Center's focus has been unchanged: **to provide resources to improve the quality of living of the culturally diverse Round Lake Area Community.** We continue our commitment to this mission through the various programs and services that we offer. The need for these services has increased dramatically as we are serving more than 5,000 clients a year. The necessity of delivering quality services from our current confined storefront location has been challenging to say the least. We would like to thank and congratulate our executive director, staff, and volunteers for the remarkable progress they have achieved because of the hard work, passion, and dedication. We are very proud to announce the acquisition of our future home which will be located at 6 E. Main Street Round Lake Park, Illinois 60073. The new facility will provide more than twice the space and ample parking.

In my more than 20 years of government and police service, Mano a Mano Family Resource Center is the most significant initiative I have been associated with. It is clearly an example of a "Best Practice" for a diverse community desirous of providing education, resources, assistance, and positive alternatives for all of its individuals, families, and community as a whole.

On behalf of the Board of Directors, it gives me great pleasure to present this annual report. As you reflect on the past year and sketch out your activities for the remainder of this year and next year, please consider adding your energy or sponsorship to one of our many programs, events, or the renovation, build-out, or furnishing of our new facility and help us continue our work in making the individuals, families, and the entire Round Lake Area community stronger, healthier, more self-sufficient, and successful!

Sincerely



Bruce N. Johnson

President, Board of Directors





Board of Directors

Ila Bauer
Mayor
Village of Round Lake Park

Cheryl Johnson
Executive Director
Lake County Republican Federation

Diane Emerson
Community Relations Manager
ComEd

Douglass Larsson
Chief of Police
Round Lake Beach Police Department

Manuel Flores
Senior Real Estate Consultant
Dralyuk Real Estate

Jorge L. Ortiz
Judge
Lake County 19th Judicial Court

Chris Foreman
CRM Project Manager
Domino Amjet

Sherry Ridge
Owner/Manager
Sherrydebtfree.com

Bruce Johnson
Chief of Police
Round Lake Park-Hainseville
Police Department

Sylvia Valdez
Village Clerk
Village of Round Lake Beach

Executive Officers

Bruce Johnson
President

Sherry Ridge
Vice President

Cheryl Johnson
Secretary

Douglas Larsson
Treasurer

EXPENDITURES	
Personnel Expenses	
Salaries & Wages	214,650.41
Payroll Taxes	16,486.55
Employee Benefits	31,717.54
Cleaning Services	2,730.00
Total Personnel	265,584.50
Non-Personnel Expenses	
Rent	12,405.00
Consumable Supplies	13,568.25
Teaching Materials	2,305.98
Audit/Accounting/Payroll	7,074.97
Advertising	1,570.78
Furniture & Equipment	4,999.00
Rental Equipment	5,540.86
Government Fees & Licenses	120.00
Equipment Maintenance	7,150.41
Facility Maintenance	638.64
Contracted Services	1,685.95
Insurance (Liability, D&O, etc)	1,161.00
Printing	5,842.91
Publicity	50.00
Telephone & Facsimile	1,832.22
Postage	2,482.71
Dues & Subscriptions	753.75
Publications	156.00
Conferences & Meetings	3,737.75
Seminars & Training	2,395.37
Business Expenses	132.11
Chocolate Sale	1,400.00
Traveling	3,304.03
Special Events	2,988.94
Miscellaneous	82.80
Sub-Total Non-Personnel Expenses	83,379.43
TOTAL EXPENDITURES	348,963.93
Surplus or (Deficit)	31,860.75

Statement of Support and Expenditures

May 1, 2004-April 30, 2005

STATEMENT OF ACTIVITY

REVENUE	YEAR END 2005
Self-Earned Revenue	
Registration Donations	8,472.43
Childcare Donations	5,116.00
Candy Sale	3,792.74
T-Shirt Sale	20.00
Sub-Total Self-Earned Revenue	17,401.17
Support	
Restricted Grants	
United Way of Lake County	4,000.00
York's Children Foundation	800.00
State Farm Insurance Foundation	1,500.00
Capacity Building Grant IDHS	6,493.00
IDHS/State of Illinois Capacity Building Grant	50,000.00
IDHS/ICIRR Grant	27,665.11
RICI	37,768.91
DFI Title XX	181,256.02
Individual Contributions	23,887.97
Board Participation	3,720.00
Board Solicitation/Drive	1,455.00
Capital Campaign	3,542.50
Special Events	19,885.00
Sub-Total Support	363,423.51
TOTAL REVENUE & SUPPORT	380,824.68

Executive Director



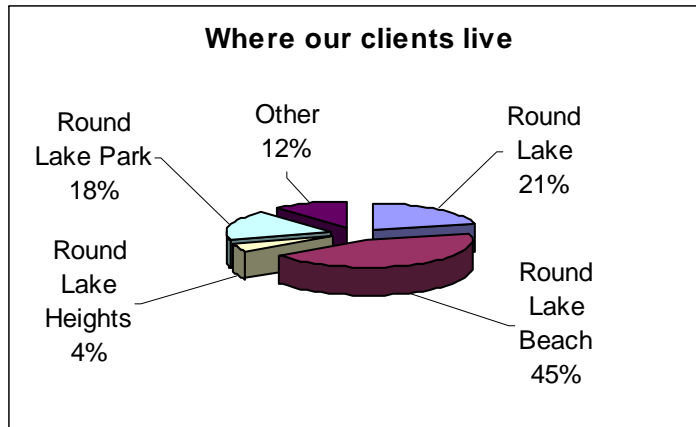
Maru Tomusiak

Mano a Mano has evolved into a mature organization. We look back to the beginning when we were struggling to survive, and take great pride in celebrating the fifth anniversary of Mano a Mano.

There are many factors that have added to the growth and stability of Mano a Mano. These factors include a dedicated board of directors and community and governmental friends who have made a commitment to provide for the continuation of services by Mano a Mano. Also clients of Mano a Mano support the services that the organization has provided for them and speak highly of the organization. Of equal importance are the staff members who have invested their time, efforts and moral commitments to the service of others.

Now, that Mano a Mano is arriving at a new stage in its development, the new, larger facility, will be available to serve a greater number of clients. I am sure that we will continue to enjoy the support of those who form the Mano a Mano "family" and to them I give my gratitude and commitment!

Our Clients at a Glance



We serve community members from all over Lake County. We also have clients from McHenry and Cook County. We do not turn any community member away. We pride ourselves on our efforts in helping families overcome their struggle to adjust to a new society and to become more productive and contributing members of the community as they live, work and raise their families.

Other interesting facts about our clients:

- **57% are female, most are married with children.**
- **They have strong family values.**
- **Many live under the U.S. poverty level, yet still manage to give back to the center and their communities.**
- **Education is a priority.**
- **Learning the language, customs and laws of their new country are very important to them.**

Our Lifesavers Volunteer, Client and Staff Contributions

Adrian Cardona-Tapia	Kim Finedor
Alejandra Balsamo	Kristen Dvorak
Alejandro A. Cardona-Tapia	Kyle Nolen
Bruce Schotland	Maragaret Hoppe
Carolina Duque	Marcela Jimenez
Debby Schnieder	Martha Hernandez
Dee-Dee Johnson	Mayra Mena
Diana Cardenas	Mike Thomson
Diane Hamilton	Monica Dobre
Don Otto	Natasha Hicks
Guadalupe Zepeda	Olinda Torres
Irma Hernandez	Oscar Duque
John Tomusiak	Paul Shiels
Jose Ruiz	Randy Ridge
Juana Reyes	Solito's Car Club
Karla Lopez	U Of I Extension Office Staff

Amigo's de Mano a Mano

This year a group of clients, board members, staff and friends of Mano a Mano formed a group, Amigo's de Mano a Mano, to support the efforts and mission of the center. Our current members listed below have been true lifesavers.

Adriana Flores	Lillian Amaro
Alma Hernandez	Lisa Rusch
Amalia Garcia	Maria Espino
Artemiza Lopez	Marianna Ramirez
Betty Ruwitch	Maru Tomusiak
Bruce Johnson	Myriam Elizaldi
Carmen Huaracha	Sherry Ridge
Dee Dee Johnson	Silvia Bautista
Guillermina de Loza	Sofia Ortiz
Josefina Jaimes	Teresa Cruz
Kathy Lucas	Viviana Medina
Kristen Dvorak	Yolanda Hernandez



Our Donors

...Individual Donors Continued

Chief Douglas Larsson	Mr. & Mrs. Bud Hoose
Chris Foreman	Mr. & Mrs. Geoffrey W. Michelin
Daniel Amaro	Mr. & Mrs. James Brown
Dennis Stonewall, CEO	Mr. & Mrs. John Reck
Guillermina de Loza	Mr. & Mrs. Keith Kalodimos
Hon. & Mrs. Jorge L. Ortiz	Mr. & Mrs. Larry Wacco
Hon. & Mrs. Mark H. Beaubien	Mr. & Mrs. Manuel Flores
Hon. & Mrs. Robert Skidmore	Mr. & Mrs. Mark J. Beaubien
Hon. Adeline GeoKaris	Mr. & Mrs. Mark Justen
Hon. Carol Calabresa	Mr. & Mrs. Robert L. Warren
Hon. Ila Bauer	Mr. & Mrs. Thomas A. Digiulio
Hon. Mary Schostok	Mr. & Mrs. William Steffenhagen
Hon. Pamela O. Newton	Patrick Flynn
Hon. Roycealee Wood	Penny Upton
Jacinta Thomas	Robert C. Hereth
Jane Dewey	Robert E. Frank
Janette & Ezequiel Amaro	Robert P. Beaubien
Jeff Ridge	Rusch Family
Jim & Judy Armstrong	Sam Yingling
Jim Kirby	Schroth Family
Joe Lamb	Tammy & Bill McCarthy
Juan A. Barrera	Tim Licocci
Kathryn M. Lucas	Tom Yingling
Kathy Idlas	William & Vicky Terry
M. Gregory & M. Prentice-Leslie	

In Honor/Memorial

Amigos de Mano a Mano in Memory of Gunnard Johnson
 Ancel, Glink, and Rolek in Memory of Robert Rolek
 Andrew and Victoria Orians in memory of Bob Rolek
 Sherry Ridge and Family In Honor of John Gendron
 Sherrydebtfree.com in honor of retiring CCSD#46 Superintendent Dr. Kurt Anderson



Our Programs at a Glance

In our past fiscal year we provided services to 5,420 community members

<p>Child Care Program</p> <p>We provide our clients with safe and reliable child care for their children while they take instruction at the center.</p> <p><i>139 Children Served</i></p>	<p>Computer Instruction</p> <p>Instruction is given to adults and children wanting to learn basic computer usage.</p> <p><i>144 Students Instructed</i></p>
<p>Employment Connection</p> <p>Through this program, potential employers and potential employees are linked</p> <p><i>1,310 Connections Made</i></p>	<p>English as a Second Language</p> <p>Our instructors teach basic English Language survival skills so that our clients can communicate at work, school, and home.</p> <p><i>1,153 English Learners</i></p>
<p>GED Preparation Classes</p> <p>We provide tutoring to adults who wish to take their GED test in English as well as in Spanish.</p> <p><i>90 Adults Tutored</i></p>	<p>Health Education Program</p> <p>This program allows families the necessary education to maintain their physical and mental health.</p> <p><i>1,313 Healthier Family Members</i></p>
<p>Homework Help Program</p> <p>We offer tutoring to 1st to 6th grade students who have problems with their homework.</p> <p><i>134 Students Helped</i></p>	<p>Information & Referral</p> <p>Referral information on different social service organizations in Lake County is provided to our community residents.</p> <p><i>1,137 residents referred</i></p>



Our Donors

Mano a Mano gratefully acknowledges the generous support of the following donors and supporters:

Grantors

CDBG of Lake County 2004
CDBG of Lake County 2005
Donated Funds Initiative
IDHS Capacity Building
IDHS Outreach & Interpretation
IDHS Refugee and Immigrant Citizenship Initiative
IL. Department of Prevention
State Farm Insurance Foundation
The R.J. Mullen, Sr. and Family Foundation
United Way of Lake County Community Investment
York Children's Foundation

Churches

North Shore Unitarian Church
Saint Michael's Episcopal Church
Wildwood Presbyterian Church

Clubs

Exchange Club of Grayslake
Exchange Club of Round Lake
Grove Avenue School P.T.O.

Municipalities/Governmental

Round Lake Area Park District
Village of Round Lake Beach
Village of Round Lake Park



Our Donors

Businesses and Corporations

Abels Restaurant, Grayslake
Ace Hardware, Round Lake
AnceL, Glink, Diamond
Baxter Healthcare Corporation
Cherokee Printing, Inc.
Chili's Round Lake Beach
Commonwealth Edison
Consumers Credit Union
Dr. Ron Wapotish & Rollins Family Dental Center
Harris Bank Fox Lake & Round Lake
Imperial Crown Marketing
Koenig & Strey GMAC Real State
Lakeland Community Bank
Landecom, Inc.
Ridge & Associates
Royal Cleaners
Saddlebrook Farms
Schain, Burney, Ross, Citron, LTD
SF Developers, LLC.
Super K, Round Lake Beach
Taco Bell, Grayslake
The Home Depot
Thelen Sand & Gravel, Inc.
Timber Creek Homes
Village Bank & Trust
Wal-Mart
Yingling Media

Individual Donors

Bob Wegge	Marcela Amaro
Cheryl Johnson	Maricela Tello
Chief & Mrs. Bruce Johnson	Martha Enriquez
Chief Don Johnson	Mr. & Mrs. Randy Ridge